

## Employment Confirmation Letter

To Whom It May Concern,

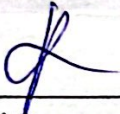
This is to certify that Ms. Batsaran Enkhtaivan has been employed under the supervision of Ms. Csathó Zsuzsana for a period of two (2) years, from September 2023 until September 2025, in the position of Customer Service and HR/Finance Assistant.

Throughout her tenure, Ms. Enkhtaivan has consistently demonstrated professionalism, reliability, and dedication to her role. Her responsibilities included handling daily customer service, managing cashier operations and end-of-day reconciliations, assisting with payroll preparation and salary distribution, and maintaining accurate employee attendance and shift records.

She has further contributed to staff recruitment and onboarding, provided training to new employees, and supported the smooth operation of the workplace by ensuring compliance with hygiene, safety, and labor regulations. In addition, her strong interpersonal skills allowed her to resolve conflicts and foster teamwork effectively.

We can confirm that Ms. Enkhtaivan carried out her duties with a high degree of responsibility, integrity, and efficiency. She has been a valuable member of the team, and we are confident she will be an asset to any future organization she joins.

Sincerely,



Csathó Zsuzsanna

**CROCCANTE Kft.**  
1085 Budapest,  
József körút 69. fszt. 1.  
Adószám: 32089426-2-42

Employer/Manager

23/09/2025



## Recommendation Letter

To Whom It May Concern,

It is my pleasure to write this letter of recommendation for Ms. Batsaran Enkhtaivan, who has been employed at my bakery under my supervision from September 2022 to September 2025 in the role of Customer Service and HR/Finance Assistant.

From the very beginning, Ms. Enkhtaivan distinguished herself as an exceptionally hardworking and driven individual. She consistently went above and beyond the duties outlined in her role, willingly taking on additional responsibilities whenever needed. Her ability to adapt quickly, learn new processes, and handle challenges independently made her an invaluable member of the team.

One of Ms. Enkhtaivan's most outstanding qualities is her leadership charisma. She demonstrated a natural ability to motivate colleagues, resolve conflicts, and foster a positive work environment. Whether training new employees, guiding the team during high-volume service periods, or coordinating schedules, she always led with confidence and fairness. Her colleagues respected her judgment, and she often acted as a bridge between staff and management.

In addition to her HR and financial support duties, Ms. Enkhtaivan showed remarkable marketing and strategic thinking skills. She contributed creative ideas to improve product presentation and customer engagement, which directly enhanced customer satisfaction and loyalty. Her insights into customer behavior and promotion strategies proved highly valuable in boosting daily sales and strengthening the bakery's brand image.

I am confident that Ms. Enkhtaivan's combination of dedication, leadership ability, and strategic intelligence will make her a tremendous asset to any organization she chooses to join. She has my highest recommendation, and I am certain she will succeed in any academic or professional path she pursues.

Sincerely,  
  
CROCCANTE Kft.  
1085 Budapest,  
József körút 69. fszt. 1.  
Adószám: 32089426-2-42

Csathó Zsuzsanna

Employer/Manager

23/09/2025